

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, JANUARY 14, 2019

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER -- 8:00 pm (Returned from Executive Session)

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with six (6) Board of School Directors present: William Swanson, Vice-President; William Piper, Secretary; Todd Deihl, Bob Kanc, Robert Over, and Kingsley Blasco.

Absent – Richard Roush and David Gutshall

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr. Assistant Superintendent, Richard Kerr, Jr., Business Manager, Rick Gilliam Director of Buildings, Grounds, & Transportation; Robert Krepps, Director of Technology; Cathy Seras, Board Minutes; Denise Bonura, Valley Time Star.

II. PLEDGE TO THE FLAG

Vice-President Swanson led all individuals present in the Pledge to the Flag.

Mr. Swanson read a statement on behalf of the Big Spring Board of School Directors in regards to the loss of Mr. Wilbur Wolf, Jr.

Authorization requested for the Vice-President to act with the authority of the President in all respects until a new Board President is selected.

Motion by Blasco seconded by Kanc to authorize Vice-President Swanson to act with the authority of the President in all respects until a new Board President is selected. Roll call vote on the motion by Blasco to authorize Vice-President Swanson to act with the authority of the President in all respects until a new Board President is selected.

Voting Yes: Piper, Kanc, Deihl, Over, Swanson and Blasco.

Motion carried unanimously. 6 – 0.

Authorization requested for the Administration to advertise the vacant seat on the Board.

Motion by Blasco seconded by Kanc to authorize the Administration to advertise the vacant seat on the Board. Roll call vote on the authorization for the Administration to advertise the vacant seat on the Board. Voting Yes: Piper, Kanc, Deihl, Over, Swanson and Blasco.

Motion carried unanimously. 6 – 0.

III. Approval of the December 10, 2018 Regular Board Meeting Minutes, the December 10, 2018 Committee of the Whole Meeting Minutes, the December 10, 2018 Building and Property Meeting Minutes and the December 6, 2018 Finance Meeting Minutes.

Motion by Blasco, seconded by Deihl for approval of the December 10, 2018 Regular Board Meeting Minutes, the December 10, 2018 Committee of the Whole Meeting Minutes, the December 10, 2018 Building and Property Meeting Minutes and the December 6, 2018 Finance Meeting Minutes. Roll call vote: Voting yes: Swanson, Piper, Over, Blasco, Kanc and Deihl. Motion carried unanimously. 6- 0

IV. Student/Staff Recognition and Board Reports - Gabi Reifsnnyder & Seth Franklin

Gabi and Seth talked about the events listed below.

- Mini THON Gold Out – T-Shirts were sold to assist with raising money for Mini THON.
- Cheerleader Spaghetti Dinner – The cheerleaders will hold a dinner to assist with raising money for their trip to the Cheerleading Nationals in Orlando, Florida.
- Quill and Scroll Awards – Three students were recognized from the Quill and Scroll Journalism Honorary Society. Rebecca Fickel won first place in the Yearbook Spread Design. Bentli Burke earned second place for yearbook caption writing and Abigail Brennan won second place in literary magazine poetry.
- End of the First Semester – Students will be taking finals and midterms to end the first semester.
- Music Department Update – Skylar Diehl and Erin Hurley represented BSSD as part of the Cavalcade of Bands Honor Band, performing at the Tournament of Roses Parade. They were joined by 119 other students from eighteen other schools in Pennsylvania and New Jersey. Twelve students represented BSSD at the CCMEA County Band Festival held at Messiah College. Skylar Diehl will be representing BSSD at the PMEA District Seven Orchestra Festival.
- Keystone Testing – Students participated in Keystone Testing in math, science, and English.
- Farm Show – The Big Spring FFA seniors competed with various demonstrations amongst thirty-one other teams. Big Spring FFA students took first and ninth place in various demonstrations. The FFA held their mid-winter convention at the Farm Show as well.
- Mr. Mini THON Pageant Announced – Big Spring will be holding their first Mr. Mini THON pageant.
- Craft Fair – The craft fair will be held on January 26th with over 30 vendors in attendance.

V. Financial Reports – Payment of Bills

General Fund

Procurement Card	\$	17,584.89
Checks/ACH/Wires	\$	4,198,492.57
Capital Projects Reserve Fund	\$	800.00
Mount Rock Projects-2018 Fund	\$	34,565.10
Newville Projects Fund	\$	202,146.47
Cafeteria Fund	\$	97,699.43
Student Activities Fund	\$	<u>53,889.40</u>
Total	\$	4,605,177.86

Motion by Blasco, seconded by Deihl for approval of General Fund, Capital Reserve Fund, Mt. Rock Projects Fund, Newville Projects Fund, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above.

Roll call vote: Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 – 0

VI. Treasurer's Fund Report

General Fund	\$	24,392,758.34
Capital Projects Fund	\$	7,392,038.67
Cafeteria Fund	\$	457,709.52
Student Activities Fund	\$	271,177.55
Newville Projects Fund	\$	2,356,192.96
Mount Rock Projects-2018 Fund	\$	<u>6,563,738.77</u>
Total	\$	41,433,615.81

Motion by Blasco, seconded by Kanc, for approval of General Fund, Capital Projects Fund, Cafeteria Fund, Student Activities Fund, Newville Projects Fund, and Mt. Rock Projects 2018 Fund Motion to accept the Treasurer's Fund Report as outlined above. Roll call vote: Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco. Motion carried unanimously. 6 – 0

VII. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Blasco, seconded Deihl by to accept Year-to-Date General Fund and Tax Reports as outlined above Roll call vote: Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 – 0

VIII. Reading of Correspondence

Correspondence from the Pennsylvania Department of Education and Pennsylvania Office of the Budget

Dr. Richard W. Fry, Superintendent of Schools received correspondence from the Pennsylvania Department of Education regarding the Single Audit Report of Big Spring School District for the year ended June 30, 2018. The Pennsylvania Department of Education has approved the Single Audit for fiscal year ended June 30, 2018 as being substantially in compliance with all audit requirements and federal and Commonwealth policy. The correspondence is included with the agenda. Correspondence was also received by Dr. Richard W. Fry, Superintendent of Schools from Pennsylvania Office of the Budget regarding the single audit year ended June 30, 2018, stating that the audit reporting package was complete and met all requirements required by federal and state rules and regulations.

IX. Recognition of Visitors – Sam Sheeler, Noelle King, Carol Graham, Andrew DeGregorio, Adam DeGregoria, Kim Walk, Bill Beck, Elizabeth Richwine, Mr. Bream, Mike Reifsnyder and Gabi Reifsnyder

X. Public Comment Period

Mrs. Elizabeth Richwine, 813 Mt. Rock Road, Carlisle, PA 17015, addressed the members of the Board of School Directors thanking them and the Big Spring Family for their support of her family in the tragic death of her father, Mr. Wilbur Wolf, Jr. Mrs. Richwine offered a prayer of encouragement for the Board members and community.

Mr. Bream, 2284 Ritner Highway, Shippensburg, Pa 17257 asked if the Board of School Directors would consider naming the high school after Mr. Wilbur Wolf, Jr.

Adam, DeGregoria, 22 Hilltop Lane, Newville, PA 17241 proposed that Big Spring students conduct a fundraiser to raise money for a marker to be placed at Penn State Mon Alto Veterans Memorial in honor of Mr. Wilbur Wolf, Jr.

Dr. Fry stated he will be in contact with Mr. Scott Anderson, High School History Teacher, regarding implementing the fundraiser. Dr. Fry communicated his appreciation for all Adam has done to start the fundraiser process in honor of Mr. Wolf. Dr. Fry concluded he will be in discussion with the family regarding Mr. Bream's request to name a district facility in honor of Mr. Wolf.

XI. Structured Public Comment Period

XII. Old Business

XIII. New Business

A. Personnel Items

1. Resignation - Head Football Coach

(Action Items 1-4)

Mr. Cory Hoffman submitted his letter of resignation as the Head Football Coach, effective immediately.

The administration recommends the Board of School Directors approve Mr. Hoffman's letter of resignation as Head Football Coach, effective immediately.

2. Resignation - Assistant Volleyball Coach

Ms. Caroll March submitted her resignation as a Middle School Assistant Volleyball Coach, effective immediately. Ms. March has requested to assist as a volunteer volleyball coach.

The administration recommends the Board of School Directors approve Ms. March's resignation as a Middle School Assistant Volleyball Coach as well as her request to assist as a volunteer volleyball coach.

3. Coaching Recommendations

Mr. Joseph Sinkovich, Assistant Principal/Director of Athletics and Student Activities, would like to recommend the coaches listed below.

Sabea Eisenburg - Middle School Volleyball Coach

Melissa Carlson - Middle School Volleyball Coach

Clay Novak - Jr. High Girls' Soccer Coach

Sean Scott - Volunteer Boys' Basketball Coach

Mark Vallie - Volunteer Swimming Coach

The administration recommends the Board of School Directors approve the above listed coaches, as presented.

4. Recommendation for Source4Teachers/ESS Long-Term Substitute - Ms. Cara Bard

The administration requests permission to move forward with the recommendation for the long-term substitute listed below with Source4Teachers/ESS, the District substitute teaching contractor.

Ms. Cara Bard Long-Term Substitute Middle School Learning Support Teacher to begin January 14, 2019 through approximately March 22, 2019. Ms. Bard is replacing Mrs. Megan Barrick who is on child-rearing leave of absence.

XIII. New Business (. . .continued)

5. Recommended Approval for Traffic/Security Personnel (Action Items 5-8)

Mr. Rick Gilliam, Director of Buildings & Grounds/Transportation would like to recommend Mr. CoLyn Statler for a traffic/security personnel position for the 2018-2019 school year.

The administration recommends the Board of School Directors approve Mr. Statler for the position of traffic/security personnel for the 2018-2019 school year.

6. Recommended Approval for Aides

Mr. William Gillet, Director of Pupil Personnel Services would like to recommend the individuals below for the positions listed.

Ms. Alexandra Piazza - full-time contracted aide to fill the vacancy in the MDS classroom at Oak Flat Elementary School.

Ms. Marguerite Trahey - full-time aide who has been assigned to the High School ESS Class to replace Lisa Bowermaster who has resigned.

The administration recommends the Board of School Directors approve the individuals above for the positions listed.

7. Approval for a Clinical Specialist

Mr. William Gillet, Director of Pupil Personnel Services would like to recommend Ms. Nicole Roman as Merakey's Clinical Specialist who is filling a current vacancy at the Middle School and High School.

The administration recommends Ms. Nicole Roman as Merakey's Clinical Specialist at the Middle School and High School, as presented.

8. Recommended Approval for an Additional Bus Driver

The administration recommends that the Board of School Directors approve the additional bus driver listed, pending all required paperwork.

John M. Fisher

VOTE ON XIV., NEW BUSINESS A-1 – A-8, PERSONNEL CONCERNS

Motion by Blasco, seconded by Kanc to combine and approve Items A-1 through A-8 as outlined and recommended above. Voting Yes: Swanson, Piper, Deihl, Kanc, Over, and Blasco. Motion carried unanimously. 6 – 0

XIII. New Business (. . .continued)

B. Credit Pay

(Action Items B & C)

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Charlene D'Amore	\$ 250.00
Robyn Euker	\$ 2,025.00
Andrew Koman	\$ 750.00
Molly Kordes	\$ 1,500.00
Jocelyn Kraus	\$ 2,250.00
Abigail Leonard	\$ 4,050.00
Tessa Lindsey	\$ 1,500.00
Erin Malick	\$ 1,500.00
Michael McVitty	\$ 1,500.00
Judy Metcalf	\$ 1,500.00
Emily Moyer	\$ 1,500.00
Sherisa Nailor	\$ 750.00
Caitlin Steinly	\$ 1,500.00
Sean Stevenson	\$ 1,500.00
Amelia Tearnan	\$ 1,440.00
Edward Wilson	\$ 1,500.00
Emily Young	<u>\$ 1,500.00</u>
Total	\$26,515.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Motion by Blasco, seconded by Deihl as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

C. Facilities Utilization Request

Mr. Matthew Kump, Aquatics Director is requesting to utilize the High School pool and locker rooms for a Diving Meet on Sunday, January 27, 2019, from 1:00 p.m. – 5:00 p.m. Because the utilization request is on a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve Mr. Kump's request to utilize the High School pool and locker rooms for a Diving Meet on Sunday, January 27, 2019, from 1:00 p.m. – 5:00 p.m.

Motion by Blasco, seconded by Deihl as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

XIII. New Business (. . .continued)

D. Recommended Approval for Substitute Teacher Rate Addendum (Action Items D-F)

The Big Spring School District contracts directly with ESS / Source4Teachers for substitute teacher needs. This partnership started in the 2015-2016 school year and substitute teacher compensation rates were set at that time. This addendum reflects an adjustment to the existing agreement to provide for a pay increase for substitute teachers within the District. This is the first pay rate adjustment for the substitute teachers since the commencement of the agreement. The increase positions the District's rate of pay as more competitive with other local districts.

The administration recommends that the Board of School Directors approve the addendum as presented.

Motion by Deihl, seconded by Kanc as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

E. Recommended Approval to Set Up a Grant Account

Dr. Kevin Roberts, Jr., Assistant Superintendent is requesting to set up an account for a grant received from Dollar General for three of the District's buildings (Mount Rock Elementary, Big Spring Middle School, and Big Spring High School). Each building was awarded \$5000 to support their literacy initiatives for a total award amount of \$15,000 to the District. Dollar General provides support such as this to the communities that it serves and this year, Big Spring was chosen to receive this award.

The administration recommends the Board of School Directors approve Dr. Roberts to move forward with setting up the account for the grants received from Dollar General to support literacy initiatives.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

F. Recommended Approval to Establish Accounts for the PCCD Grant Project

Dr. Kevin Roberts, Jr., Assistant Superintendent received an award notice from the Pennsylvania Commission on Crime and Delinquency regarding Big Spring School District's PCCD grant project titled "School Safety and Security Grant." Big Spring School District has been awarded \$25,000 for the School Safety and Security Grant. Dr. Roberts is requesting permission to establish accounts to administer the funds.

The administration recommends the Board of School Directors approve Dr. Roberts' request to establish accounts to administer the funds for the School Safety Grant.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 – 0

G. Approval of the Cumberland Perry Area Vocational Technical School General Fund Budget Proposal

The Cumberland Perry Area Vocational Technical School has developed a General Fund Budget Proposal for the 2019-2020 school year. The General Fund Budget Proposal for the 2019-2020 school year was presented at the December 10, 2018 board meeting as an information item.

The administration recommends that the Board of School Directors approve the proposed 2019-2020 CPAVTS budget as presented with the understanding that the actual cost for Big Spring's participation in the Vo-Tech school will be determined based on final enrollment calculations.

Dr. Fry communicated the budget reflects approximately an 8% increase which shows more students are attending CPAVTS.

Motion by Kanc, seconded by Deihl as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 – 0

H. Approval for the Proposed 2019 Agreement for School Crossing Guards

Dr. Richard W. Fry, Superintendent of Schools received and reviewed the agreement from the Borough of Newville for school crossing guard services. The term of the agreement for school crossing guard services between the Newville Borough and the Big Spring School District is for a period of one year beginning on January 1, 2019 and ending December 31, 2019. The Big Spring School District shall pay a sum of \$2,625.00 for the school crossing guard services for one year.

The administration recommends that the Board of School Directors approve the 2019 school crossing guard services agreement between the Big Spring School District and the Borough of Newville as presented, at a cost not to exceed \$2,625.00.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

I. Approval of the Youth Truth Student Survey Agreement

Dr. Richard W. Fry, Superintendent of Schools received and reviewed a three year agreement with Youth Truth. The three year agreement will solidify the Big Spring School District's communication and engagement plan, provide actionable feedback on the non-academic indicators, support Big Spring's leadership team with baseline feedback, deliver robust interactive reports and engage in capacity-building professional development for school and district leaders to get the most out of the survey efforts.

The administration recommends the Board of School Directors approve the three year agreement with Youth Truth, as presented.

Motion by Blasco, seconded by Kanc as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco. Motion carried unanimously. 6 - 0

XIII. New Business (. . .continued)

(Action Items J-L)

J. Recommended Approval for the Pyramid Healthcare, Inc. Educational Services Agreement

Dr. Richard W. Fry, Superintendent of Schools has received and reviewed the Pyramid Healthcare, Inc. Educational Services Agreement, which will assist with the placements of students according to their educational needs.

The administration recommends the Board of School Directors approve the Pyramid Healthcare, Inc. Educational Services Agreement, as presented.

Motion by Blasco, seconded by Deihl as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

K. Approval of an Additional 2018-2019 Tuition Exemption Student

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the following student for the remainder of the 2018-2019 school year.

Jamie Shankle

Motion by Kanc, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

L. Approval for a Trip to Orlando, Florida

Mr. Joseph Sinkovich, Athletic Director/Assistant High School Principal is requesting permission for the Big Spring Varsity Cheerleaders and coach's to travel to Orlando, Florida for a National High School Cheerleading Competition on February 7, 2019 through February 11, 2019. The Big Spring Varsity Cheerleaders received the invitation due to a bid in obtaining a score set by UCA at a regional competition. Details are included with the agenda.

The administration recommends the Board of School Directors grant the Big Spring Varsity Cheerleaders and coach's to attend the competition in Orlando, Florida, as presented.

Motion by Blasco, seconded by Deihl as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

M. Approval to Create a Student Account for a Junior Lions Club International Leo Chapter

The administration received a request from Mr. Scott Anderson, High School Social Studies Teacher and Tempus Club Advisor, to create a new student activity account for a Junior Lions Club International Leo Chapter under the sponsorship of the Newville, Plainfield and Jacksonville Lions' Clubs. Information regarding the request for the new account is included with the agenda.

The administration recommends the Board of School Directors approve the new student activity account for the Junior Lions Club International Leo Chapter under the supervision of Mr. Scott Anderson, High School Social Studies Teacher.

Motion by Deihl, seconded by Kanc as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

N. Cap Tax Legal Case

Dr. Richard W. Fry, Superintendent of Schools received correspondence from Michael Cassidy of the Law Offices of Johnson and Duffie on an update regarding Big Spring School District's claim for an equity distribution as a result of withdrawing from Capital Area Tax Collection Bureau (CapTax).

The administration recommends the Board of School Directors authorize Special Counsel to proceed with the Capital Tax Collection Bureau case, as presented.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

O. Approve 2019 Construction Project Bid Specification Release

Chris Barnett, of CRA, reviewed the 2019 project specifications during the Building & Property Committee meeting. The Board previously approved advertising of the bids on 19 December. [Link to advertisement](#). The latest [cost estimate for the 20-19 project](#) is posted on the construction page.

The administration recommends the Board of School Directors approve the release of the 2019 project specification as presented.

Motion by Blasco, seconded by Deihl as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

XIII. New Business (. . .continued)**(Action Items P & Q)****P. Approve Payment from the Capital Projects Reserve Fund**

The administration received the following application for payment:

<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Bal To Pay</u>
Baker Intl	Professional Service (PennDOT grant)	\$10,521.00	n/a

The administration recommends the Board of School Directors approve payment of \$10,521 to Michael Baker International.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

Q. Approve Payments from the Newville Projects Fund

The administration received the following applications for payment:

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
NV	CRA	2941 Inv 26 Reimbursable	\$98.83	n/a
MS	CRA	3106 Inv 11 Prof Svc	\$3,631.93	n/a
NV	Honeywell	Addl Equip	\$1,386.98	n/a
NV	Honeywell	Addl Equip	\$12,582.41	n/a
NV	Honeywell	Addl Equip	\$2,919.49	n/a
HS/MS/MR	Lobar, Inc	EC pay app 6	\$23,233.47	\$2,000.00
NV	Lobar, Inc	EC Payapp 10	\$13,424.60	\$2,395.00
NV	Mann Plumbing	Payapp 8 - closeout	\$21,681.15	\$0.00
MS	eci Construction	GC PayApp 6	\$3,593.47	\$133,673.31
MS	eci Construction	GC PayApp 7	\$108,673.31	\$25,000.00
HS	eci Construction	GC PayApp 8 closeout	\$2,000.00	\$0.00
MR	eci Construction	GC PayApp 9 closeout	\$11,110.00	\$0.00

The administration recommends the Board of School Directors approve the payment of \$ 3,730.76 to Crabtree, Rohrbaugh & Associates; \$16,888.88 to Honeywell; \$36,658.07 to Lobar, Inc.; \$21,681.15 to Mann Plumbing & Heating; and \$125,376.78 to eciConstruction.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

XIII. New Business (. . .continued)**(Action Items R & S)****R. Approve Payment from the Mt Rock 2018 Projects Fund**

The administration received the following application for payment:

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
2019	CRA	3196 Inv 4	\$28,709.99	n/a

The administration recommends the Board of School Directors approve the payment of \$28,709.99 to Crabtree, Rohrbaugh & Associates.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

S. Approve Change Construction Change Order

The District received this credit letter for the Newville project through CRA.

<u>Proj.</u>	<u>CO#</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
NV	7	Frey Lutz	Credit allowance	\$19,645.00

The administration recommends the Board of School Directors approve this credit change order as submitted.

Motion by Deihl, seconded by Blasco as outlined and recommended above.

Voting Yes: Swanson, Piper, Over, Deihl, Kanc and Blasco.

Motion carried unanimously. 6 - 0

(Information Items T-V)**T. Reimbursement for Bookends Trip Cancellation**

As a result of the snow storm in November, the Bookends trip to NYC had to be cancelled. As the students made payments for several events that were non-refundable, the Superintendent directed the general fund would reimburse the Student Activity Fund in the amount of \$1,947.20 to make the students whole.

Mr. Kanc commended the District for the reimbursement of these funds to the students.

U. RFP for Tech Equipment

As part of the 2019-20 budget process, the administration is releasing a request for proposals for new technology equipment next year, including the replacement lease for teacher laptops (attached). Once the proposals come in and are evaluated, the administration will present recommendations to the Board.

V. 2019-2020 School Calendar

The administration drafted a proposed school district calendar for the 2019-2020 school year. A copy of the proposed 2019-2020 school district calendar has been included with the agenda. This is a Board information item that will be included on the February 4, 2019 Board meeting agenda as an action item.

XIV. Future Board Agenda Items

There were no future Board agenda items.

XV. Committee Reports

a. District Improvement Committee - Mr. Kanc, Mr. Over

No report offered.

b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl

No report offered.

c. Vocational-Technical School - Mr. Piper

Dr. Fry communicated the renovation project that will take place at Vo-Tech with more information to come.

d. Building and Property Committee - Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Over

Updated [2019 Project Cost Summary](#)

Estimate from Musco for Stadium Light replacement below

e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall

No report offered.

f. South Central Trust - Mr. Blasco Nothing

No report offered.

g. Capital Area Intermediate Unit – Vacant

No report offered.

h. Tax Collection Committee - Mr. Swanson

No report offered.

i. Future Board Agenda Items

No future board agenda items.

j. Superintendent's Report

- Dr. Fry shared December enrollment.
- Dr. Fry communicated that administration, principals and staff continue to work closely to align the middle school and high school schedules.
- Dr. Fry shared that January is Board appreciation month and thanked the Board on behalf of the Big Spring community for all of their support in the best interest of the students.
- Dr. Fry shared how grateful he was to the Wolf family for a very special man; Mr. Wilbur Wolf, Jr.

XVI. Meeting Closing

a. Business from the Floor

- Mr. Over communicated that Exhibition Night was fantastic!
- Mr. Kanc stated that Exhibition Night was amazing and KUDOS to all!
- Mr. Kanc shared he was blessed to be on the board with Mr. Wolf and stated he was a joy to work with.
- Mr. Piper thanked Andy Milone, VTS Staff Writer for the amazing article that was written about Mr. Wolf.
- Mr. Blasco and Mr. Swanson shared how Mr. Wolf will be missed by everyone.
- Mr. Swanson concluded the meeting in stating, "There will be someone to take Mr. Wolf's place but never fill his shoes."

b. Public Comment Regarding Future Board Agenda Items

c. Adjournment

Motion by Blasco, seconded by Deihl to adjourn the meeting.

Roll call vote: Voting Yes: Swanson, Piper, Over, Deihl, Blasco and Kanc

Motion carried unanimously. 6 – 0

Meeting adjourned at **8:43 p.m., January 14, 2019.**

William L. Piper, Secretary

Next scheduled meeting is: **February 4, 2019.**